



Application for Refund of Fees

This form is used to apply for course refunds. Please read the [fees and refund policy and procedure](#) on the ATQ website before completing this form.

Student Details			
Please tick the best option, where boxes are provided.			
<input type="checkbox"/> Agent applying for refund on behalf of the student		<input type="checkbox"/> Student applying for refund	
Agent Name			
Agent Email			
Given Name		Surname	
Date of Birth		Student ID Number	
Email		Mobile Number	
Current Address		Course name	
		Course start/end date	
Reason for refund request		Student Checklist	
<input type="checkbox"/> Visa Rejection (please attach DHA letter) <input type="checkbox"/> Extra payment made <input type="checkbox"/> Medical/Personal/Family Reason <input type="checkbox"/> Other (_____)		<input type="checkbox"/> DHA letter for visa rejection <input type="checkbox"/> Copy of release letter <input type="checkbox"/> Medical Certificates for medical reason <input type="checkbox"/> Medical certificates of family member sick/personal reason proof <input type="checkbox"/> Receipt copy for extra payments made <input type="checkbox"/> Other (Please specify below (_____))	
ATQ college has the right to check your visa status via VEVO before processing any requests.			
Request for Bank Details			
Contact Person		Contact Number	
Bank Name		Account Name	
BSB Number (Australian Bank)		SWIFT Code (overseas bank)	
Account Number		IFSC Code (India)	
Bank Address			
Student Declaration (Terms and Conditions)			
Student Signature		Date	___/___/___
Agent Signature		Date	___/___/___



(if applicable)			
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