



Course Variation Form

Given Name		Surname	
Student ID		Date of Birth	
Current Address		Email	
Enrolled Course(s)			

Request(s)	On (Date) dd/mm/yyyy
<input type="checkbox"/> Change my course from currently enrolled course(s) to _____	
<input type="checkbox"/> Defer (delay) the start of my course from _____ to _____	
<input type="checkbox"/> Withdraw from my course to transfer the education provider	
<input type="checkbox"/> Withdraw from my course to go back to my country	

Reason for the request(s) – Please attach any relevant documents to support your request(s).	Evidence Required
<input type="checkbox"/> Change of Visa Type	Visa Grant Letter
<input type="checkbox"/> Delay in Visa Process (Requirement of further information/ Visa refusal etc.)	Letter from DIBP
<input type="checkbox"/> Return to home	Flight Ticket
<input type="checkbox"/> Change of interest	Statement/ Letter of Offer
<input type="checkbox"/> Other (Please give us detailed explanation)	TBA

Student Declaration

- *I declare that the above is a true statement to the best of my knowledge and that by signing below I agree not to make any further claims against ATQ COLLEGE for any compensation, financial or otherwise.
 *I take full responsibility for this decision and understand that ATQ COLLEGE will inform DIBP visa PRISMS of my decision to change my enrolment status.
 *I have checked relevant policy and know that there might be fees and charges for each cases.

Student Signature _____

Date _____

OFFICE USE ONLY

Name:
Date of Approval/Refusal:
Signature: